

You are duly summoned to attend the

**MEETING of the PARISH COUNCIL**  
to be held at **7.00 p.m. on Monday 19<sup>th</sup> January 2026**  
Main Hall Salwarpe Village Hall

**Public Question Time** – Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for further consideration at the discretion of the Chairman, after which, the Parish Council will commence its meeting. Members of the Public may not take part in the Parish Council Meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes. The adopted code is applicable to Councillors during Public Question Time.

**Rights to Record Meetings** - Admission to meetings Act 1960 s.1 (9) allows for members of the public and the press to report on the proceedings of the meeting (details and limitations displayed at the meeting).

**Community Police Report** – Safer Neighbourhood Team, Quarterly SNT Newsletter issued and circulated.

## **AGENDA**

1. **Apologies:** To receive apologies and approve reasons for absence
2. **Declarations of Interest/Code of Conduct**
  - (a) To declare any interest
  - (b) To declare any Dispensations
  - (c) To note the Code of Conduct and requirements of the Transparency Regulations
  - (d) To note the right to record meetings
3. **Minutes**
  - (a) To consider for approval the draft Minutes of the meeting of the Parish Council held on 17<sup>th</sup> November 2025
  - (b) To consider for approval the draft minutes of the Finance Committee held on 8<sup>th</sup> January 2026
4. **County and District Councillors**
  - a) **Progress on Action List Items** from Minutes of 17<sup>th</sup> November 2025
  - b) **County/District Councillor Reports**
  - c) **Councillors New issues** - for consideration by District/County Councillors - Information/Comment
5. **Chairman's Report**
  - a) Highways Issues
  - b) CIL Levy- Project Suggestions (Wescoe CIL £2460 - August 2030 deadline)
  - c) Bench Seat Tenders – Location – Salwarpe/Droitwich Health Corridor (WCC funded)
  - d) Consideration of Change of Bank Account to a Higher Interest Facility
6. **Deputy Chair Report**
  - a) Draft Precept – Consideration of Finance Committee Draft Recommendations
  - b) Consideration of Burial Ground Grant application
  - c) Finance Committee Draft Recommendations – Ringfenced Allocations
7. **Councillor Reports**
  - a) Website/gov.com Domain. **Cllr. Hewitt**
  - b) I.T Draft Policy. **Cllr Hewitt**
  - c) Absolute Title Memorial Land Update. **Cllr. Meddings**
  - d) War Monument – Removal of Tributes - Policy. **Cllr Meddings**

# HINDLIP, MARTIN HUSSINGTREE AND SALWARPE PARISH COUNCIL

Clerk to the Council: Mrs E Gallagher, PO Box 6986, Kidderminster DY11 9FB      Tel: 07846 125405  
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- e) Martin Hüssingtree Conservation Area Review. **Cllr. Meddings**
- 8. **Salwarpe Village Hall Committee Report (Cllr.J.Hill)**
- 9. **Finance**
  - a) **Review of payments** made and received since the last meeting (see Appendix 1)
  - b) **Report on Year-to-Date Expenditure** Compared to Budget
  - c) **Monitoring Officer** to Confirm Accuracy of Bank Payments
  - e) **Internal Audit – Initial Report**
  - t) **Workplace Pensions Re-Enrolment Reminder**
- 10. **Planning Consultations**
  - a) **Applications** (see Appendix 2)
  - b) **Enforcements and Appeals** (see Appendix 3)
  - c) **Temporary Granted Permissions** (see Appendix 4)
- 11. **Councillors Reports and Items for Future Agenda's:**  
Each councillor is requested to use this opportunity to report matters of information not included elsewhere on this agenda and to raise items for future agenda **Items for debate or decision will be deferred to the next meeting**
- 12. **Date of next meeting**  
To confirm the date of the next Parish Council meeting to be held at 7.00 p.m. on Monday 16<sup>th</sup> March 2026 Main Hall at Salwarpe Village Hall

Signed  
Parish



Mrs E. Gallagher, Clerk to Hindlip, Martin Hüssingtree and Salwarpe Council

**Appendix 1**  
**Payments and Receipts to 6/1/2026**

<b>Opening Balance Community</b>	19866.99
<b>Less Payments</b>	(4406.41)
<b>Plus receipts</b>	1455.33
<b>Total</b>	<b>16915.91</b>

<b>Business Money Manager Deposit Account Opening Balance</b>	75275.50
<b>Interest</b>	275.21
<b>Transfer to C/A</b>	
<b>Closing Balance May BMM Account</b>	<b>75550.71</b>
<b>Closing Balance Community Account</b>	16915.91
<b>Total</b>	<b>92466.62</b>
<b>See breakdown below</b>	
<b>Total allocated Reserves (Ring fenced see attached)</b>	(49106.22)
<b>Available funds</b>	
General Reserve BF 24/25	22472.47
Remainder budget 25/26 (inc interest)	20887.93
<b>Available non-ringfenced funds</b>	<b>43360.40</b>

**Payments & Receipts 17/11/2025 – 11/01/2026**

				Payments	Receipts
17/11/2025	46	Top Cut	October	468.00	
17/11/2025	47	Top Cut	Replace post	48.00	
19/11/2025	48	Parish Council websites	Deposit Domain	238.98	
		VAT			1,196.38
25/11/2025	49	Salaries	Nov	734.18	
12/12/2025	50	HMRC	Nov	221.52	
12/12/2025	51	Wychavon DC	Dog litter bin empty	£233.69	
12/12/2025	52	Councillor Reimbursement	in lieu of materials war memorial	100.00	
12/12/2025	53	Top Cut	Nov	468.00	
12/12/2025	54	Top Cut	Lengthsman Sept	145.56	
	55	Top Cut	Lengthsman oct	111.12	
18/12/2025	56	Salaries	Dec	845.89	
18/12/2025	57	HMRC	Salary Dec	280.67	
29/12/2025	58	Haslam IT	Licence renewal and update	65.00	
29/12/2025	59	Royal Mail	PO box Renewal	445.80	
29/12/2025			Lengthsman Oct/Nov		258.95
				4406.41	1,455.33

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HINDLIP, MARTIN HUSSINGTREE & SALWARPE PARISH COUNCIL					
As at Jan 26		Actual YTD	Budget 25/26	Variance at month 9	Potential expenditure to March
<b>Clerk Salary &amp; Expenses</b>					
Salary (inc. extra hours worked)		8,324.02	11,500	3,176	2,774.67
Home office allowance		240.00	312	72	80.00
Mileage		139.33	300	161	46.44
CALC Training / Clerk Gatherings		-	200	200	300.00
<b>Chairman / Councillor Expenses</b>				0	
Chairmans allowance		1,000.00	1,000	0	-
Councillors Mileage & expenses		39.33	400	361	162.00
Employer NI		687.00	1,000	313	290.00
<b>Fees</b>				0	
Insurances		484.57	1,500.00	1,015	-
CALC Fees		1,093.08	1,400.00	307	-
External Audit		315.00	400.00	85	-
Internal Audit		-	300.00	300	-
Subscriptions		192.00	500.00	308	308.00
<b>Misc Costs</b>				0	
Meeting Room Hire		162.00	300.00	138	138.00
PO Box Rental		371.50	450.00	79	-
Office consumables		920.03	1,200.00	280	306.68
		-		0	50.00
<b>Maintenance:</b>				0	
Maintenance Green & pond		4,260.00	5,000.00	740	420.00
Burial Grounds		1,200.00	1,200.00	0	-
General repairs - notice boards etc inc new l		294.74	4,000.00	3,705	3,705.26
Tree & Pond & other contractor		-	3,000.00	3,000	3,000.00
Top cut additional		40.00	2,000.00	1,960	1,960.00
<b>Section 137 / 139</b>				0	
Wreaths		50.00	150.00	100	-
s137 grant		-	3,000.00	3,000	3,000.00
<b>Section 144/111</b>				0	
Community event		-	300	300	-
Election Expenses (reserves)				0	
New Development Costs				0	
Climate enhancement biodiversity				0	
Village Hall Gift & Goodwill contribution				0	-
		-		0	
<b>Sub total Expenditure</b>		<b>19,812.60</b>	<b>39,412</b>	<b>19,599</b>	<b>16,541.05</b>
<b>Ringfenced Reserves</b>					
Web Dev		199.15			
S106		-			
Chawson School s137		7,000.00			
Election Recharge		-			
Hindlip School s137		7,000.00			
Coronation Grant		-			
Lengthsman Scheme		781.10			
<b>Reclaim</b>					
VAT paid		1,560.74			
		<b>16,540.99</b>			
<b>Total</b>		<b>36,353.59</b>			

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25/26	CIL Wescoe To be used before August 2030	Election/Polling Station	Community Events/Public Space inc coronation grant (Bench by March 24)	Legal fee contingency	Web page development/Misc Noticeboards	Replacement Posts Green Swan & War Memorial	2025/26 Grants (s.137) £11.10 per elector 1736 =£19269 (£3000 inc in 25/26 budget)	VE Day Grant (recd 14/3/2025)	New Development/street furniture/biodiversity new litter bins	Total ringfenced expenditure	Total Ringfenced	General Reserve	Total closing balance 31/3/2025
Opening balance ringfence 25/26 (rounded)	0	0	1291.06	0	3285.69	15000	4377.6	2150	19269	250	15221.18	60844.53	22472.47
CIL Wescoe added 2025	0	2460.84	1291.06	0	3285.69	15000	4377.6	2150	19269	250	15221.18	63305.37	83317
Chawson Ist s137									-7000			-7000	
Hindlip s137									-7000			-7000	
Website dev							-199.15					-199.15	
											0	0	
											0	0	
											0	0	
Expenditure from reserves	0	0	0	0	0	0	-199.15	0	-14000	0	0	49106.22	22472.47
Remaining	0	2460.84	1291.06	0	3285.69	15000	4178.45	2150	5269	250	15221.18	49106.22	

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**Planning Record**

**9 November 2025 – 11 January 2026**

W/25/02410/FUL Associated Ref:W/24/01808/FUL	Wescoe, Newland Lane	Variation of Conditions 2 (Approved Plans), 5 (Vehicular Access) and 9 (Parking) of Planning Permission Ref: W/24/01808/FUL (2no. self-build houses).	Salwarpe	Comment sent 28/11/2025 – (Actual 2/12/2025) Approved 23/12/2025
W/25/00991/FUL	Land At (Os 8880 6158), Joynes Road, Copcut, Droitwich Spa	Full planning application for the development of 40 residential dwellings with access from Tolley Way and Mitchell Road, together with associated landscaping, ground remodelling and ancillary infrastructure.	Salwarpe	Comment sent 28/05/2025 <b>Additional comments sent 28/11/2025</b> (actual 9/12)
W/22/00743/FUL	Land Between Roman Way And, Copcut Lane,	Development of 19 residential dwellings with associated landscaping and infrastructure	Salwarpe	Comments sent 18/05/2022 <b>ADDITIONAL COMMENTS sent 28/05/2025</b> <b>Additional comments sent 28/11/2025</b> (actual 9/12)
W/25/02455/FUL	Four Winds, Ladywood Road,	Use of land for the stationing of standalone solar panels (retrospective)	Martin Hussingtree	Comments sent 8/12/2025 (actual 11/12/25) Approved 11/01/2026
W/25/02508/RM	Land Between Roman Way And, Copcut Lane	Variation of condition 1 (Revised Play Area scheme) of Reserved Matters approval Ref.17/01517/RM (Reserved matters application following grant of outline planning permission W/14/02829/OU for Phases 3 and 4 landscaping)	Salwarpe	Comments sent 9/12/2025 (actual 12/12/25)
W/25/02097/HP	19 Springpool Way, Copcut,	Single storey rear extension & relocation of air conditioning unit (part retrospective)	Salwarpe	Comments sent 9/12/2025 (actual 15/12/25)
W/25/02665/CM	Court Farm, Hindlip Lane, Hindlip	Anaerobic Digester Wychavon Ref	Hindlip	Not Consulted by Wychavon see 23/000007/CM
W/25/02631/FUL	Field At, Ladywood	Conversion and Change of Use 2 no. farm buildings to 1 no. dwelling and office/work facilities (to be used by the enterprise Groverspiece).	Salwarpe	Comment due 29/01/2026 (actual 2/02/26)
25/000019/CM	Land to the west of Ladywood Road, Ladywood, Droitwich, WR3 7SX	Severn Trent Water Limited Proposed change of use of agricultural land for the installation of a new access off Ladywood Road.	Salwarpe	Comment due 27/01/2026 Actual 29/01/2026
Applications in period 9				

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AWAITING DECISIONS				
No	Location	Proposal	Parish	Decision
W/22/00743/FUL	Land Between Roman Way And, Copcut Lane,	Development of 19 residential dwellings with associated landscaping and infrastructure	Salwarpe	Comments sent 18/05/2022 ADDITIONAL COMMENTS sent 28/05/2025 <b>Additional comments 5/12/2025</b>
W/23/00893/FUL	Land East side Droitwich Road Martin Hussingtree (OS 8864 6045)	Construction of a SOLAR PARK, Battery Store, Improved Access, associated infrastructure and landscaping	Martin Hussingtree	Comments sent by 16/06/2023 Committee <b>Delegated to Director of Planning. Oct 2025</b>
23/000007/CM	Court Farm, Hindlip Lane, Hindlip, Worcestershire, WR3 8SS	Proposed anaerobic digestion facility for a biomethane gas to grid plant, creation of new access and haul road from Hindlip Lane and ancillary works	Hindlip	Comments sent 15/9/2023 Amendments 30/12/2024 See New Information <b>Further Comments by 2/2/2026</b>
W/24/02613/OUT	Worcester Warriors Sixways Stadium	Outline application with all matters reserved except access, for a mixed use redevelopment at Sixways comprising: (1) a new north stand with associated events centre, esports facilities, food and beverage concessions (Use Classes F2 and A5); (2) construction of a hotel of up to 5-storeys (Use Class C1); (3) construction of a medical/sports rehabilitation and office building (Use Class E) (4) construction of an outdoor padel centre with canopy and associated facilities (Use Class F2); (5) creation of a drive thru (Sui Generis and Use Class E(b)) with associated EV charging; (6) provision of light industrial and trade counter uses (Use Classes Eg(iii), B2 & B8); (7) a multi-storey carpark (up to 6.5 storeys); (8) replacement sports pitch; (9) a solar farm; along with associated uses including parking and landscaping	Hindlip	Comment Submitted 17/02/2025 Additional comment submitted 22/4/2025
W/25/00991/FUL	Land At (Os 8880 6158), Joynes Road, Copcut, Droitwich Spa	Full planning application for the development of 40 residential dwellings with access from Tolley Way and Mitchell Road, together with associated landscaping, ground remodelling and ancillary infrastructure.	Salwarpe	Comment sent 28/05/2025 <b>Additional comments 5/12/2025</b>

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W/25/01151/CM	Court Farm, Hindlip Lane, Hindlip, Worcester, WR3 8SS	County Matters Application by Worcestershire County Council. Proposed Anaerobic Digestion Facility	Hindlip	No additional comments sent Wychavon Response to County 19/06/2025
W/25/01531/FUL	Hill Top Farm, Newland Lane, Newland,	Erection of 3 no. self build detached dormer bungalows	Salwarpe	Comment sent 06/08/2025
W/25/01511/FUL	Derwendeg, Ladywood,	Demolition of existing house, garage and outbuildings. Erection of new self-build house, garage and associated works including new gates and Air Source Heat Pump.	Salwarpe	Comment due 14/08/2025
W/25/01624/CLE	Middleton Farm, Ladywood Road,	Certificate of lawfulness for Existing Use - Occupation of dwelling in breach of condition b) of planning permission Ref. DR175/65 (agricultural occupancy condition)	Salwarpe	Comment sent 24/08/2025
W/25/02195/FUL Associated Ref:21/02562/FUL	Land Opposite, Yew Tree Farm, Newland Road	Variation of conditions 2, 20, 21, 22, 23, 25 and 27 of Planning Permission 21/02562/FUL for the Demolition of Outbuildings and the Development of 52 Dwellings, Public Open Space and Associated Infrastructure.	Salwarpe	Comments sent 11/11/2025

DECISIONS				
No	Location	Proposal	Parish	Decision
W/25/01553/FUL	Pear Tree Inn, Smite Lane,	Full planning application for the change of use of public house and hotel to SEND school	Hindlip	Comment sent 14/08/2025 Withdrawn 19/11/05
W/25/02022/FUL	Valley View Bungalow, Ladywood	Minor amendments to door and window openings of new bungalow, change to roof line and porch entrance to as-built on site. New rooflights and 2no. gable windows to provide daylight to roof space storage area (part retrospective).	Salwarpe	Approved 19/11/2025
W/25/01920/FUL	Wescoe, Newland Lane, Newland,	2 self build plots	Salwarpe	Approved 20/11/2025
W/25/02410/FUL Associated Ref:W/24/01808/FUL	Wescoe, Newland Lane	Variation of Conditions 2 (Approved Plans), 5 (Vehicular Access) and 9 (Parking) of Planning Permission Ref: W/24/01808/FUL (2no. self-build houses).	Salwarpe	Approved 23/12/2025
W/25/02455/FUL	Four Winds, Ladywood Road,	Use of land for the stationing of standalone solar panels (retrospective)	Martin Hussingtree	Comments sent 8/12/2025 (actual 11/12/25)

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				Approved 11/01/2026
W/25/02108/SCR	Land at Chawson Lane	Screening Opinion for development of up to 200 dwellings & infrastructure.	Salwarpe	Parish Council not consulted Deadline 17/10/2025 Advice Given
W/25/02261/HP	Old Mill House, Copcut Lane,	Proposed outbuilding consisting of garage with games room over	Salwarpe	Comments due 10/11/2025 (actual 13/11/2025) Closed Awaiting New Application
<b>Decisions in Period – 6</b>				

**APPENDIX 3**

ENFORCEMENTS				
Enforcement No.	Location	Description of alleged breach	Parish	Status
W/ENF/25/0260	Four Winds Martin Hussingtree	Solar Panels	Martin Hussingtree	Approved 11/01/2026
W/ENF/25/0261	Weston Fields	Advertising pole	Hindlip	Cat C Resubmission Required 20/10/25
<b>New Enforcements in period</b>				

**APPEALS**

No.	Description	Parish	Decision
W/24/02312/FUL APP/H1840/W/25/3368435	Erection of self-build live/work unit Land At (Os 8778 5991) Church Lane Martin Hussingtree	Martin Hussingtree	Appeal dismissed 8/12/2025
W/25/01166/HP	Copperfield, 2 Mount Pleasant, Hindlip Lane, Two storey front and rear extensions, external alterations	Hindlip	Appeal dismissed 3/12/2025
<b>New appeals in period 0</b>			

**APPENDIX 4**

TEMPORARY GRANTED PERMISSIONS			
No:	Location	Period	Expiry Date
20/000033/REG3 20/02041/CM.	Sixways Park & Ride variation of condition	4 years	See below 31/08/2025
19/02329/ADV	Worcester Rugby Club, Westons Fields, Hindlip. Two Totem Pole signage,	5 Years	Expire 1/12/2024 (ignore)
P.C Contractual Agreement	Cherry Lane Advertising Hoarding	2 Years	Expire 31/05/2026
Appln.20/02041/CM (20/000033/REG)	Sixways Park & Ride variation of condition	4 Years	Expire 31/08/2025

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W/22/01516/FUL	Worcester Warriors Sixways Stadium, Warriors Way, Hindlip, Continued use of the Marquee inside the ground as a bar area	3 Years	Expire 08/09/2025
<b>New Temporary permissions in period 0</b>			

**APPENDIX 5**  
**NON-PLANNING ACTIVITY**

Defibrillator Temporarily Recalled 8/8/2022 Replaced 30/10/2022	(i) Battery replacement 1/11/2027 (ii) Pads expiry date May 2028 (iii) Warranty of AED expiry April 2023.
<b>Memorial Land.</b>	Possessory Title 2024 to be finalised with Land Registry. Cllr Meddings/Dist Cllr Wright
<b>Pensions Regulator.</b>	Redeclaration due February 2026